

Guidance for potential applicants for the status of Visiting Scholar of the McDonald Institute

The McDonald Institute welcomes applications from those wishing to spend from three months to a maximum of twelve months working in Cambridge on topics relating to archaeology.

Visiting Scholars are entitled to use of the University and McDonald Institute facilities; these privileges may include access to shared workspace facilities in the Institute as well as use of the University and Division of Archaeology libraries. Visitors will be welcome to attend research seminars and lectures throughout the University and in particular at the McDonald Institute which has a very active conference, lecture and seminar programme to which Visiting Scholars are invited to participate.

Applications should include:

- 1) A full CV highlighting publication and research expertise and a detailed cover letter explaining why and for how long you wish to come to Cambridge.
- 2) Outline of research you wish to undertake and the anticipated output of that research
- 3) The name of a sponsor in either the McDonald Institute/Division of Archaeology. This should be a member of staff who you would most like to work with and whose interests have the greatest overlap with your own. Please see the People section of the McDonald website for further information on staff interests.
- 4) In the absence of an internal sponsor potential visitors may instead supply an independent reference briefly recommending the application.

Applications

Applications will be considered by the Managing Committee of the McDonald Institute at their meetings in October, January and April. Applications should be addressed to:
Dr James Barrett, Deputy Director, McDonald Institute for Archaeological Research, Downing Street, Cambridge, U.K. Email: jhb41@cam.ac.uk; phone: +00 44 (0)1223 339287.

English Language

Visiting scholars must be proficient in the use of the English language. If you have not previously studied in an English speaking university, the Institute will require evidence of competence in the use of English.

Costs

For periods of a term or more, there will be a bench fee of £200 per term inclusive of VAT (£800 per year, with the summer period July-October being counted as a term). The bench fee covers incidental and/or administrative expenses. Please note that if anticipating space in one of the Institute's laboratories additional expenses for consumables will need to be negotiated with the Laboratory Director.

The preferred method of payment is by sterling cheque drawn on a bank in the UK; we can also accept cash. We regret we can not accept payment by credit or debit card. Anyone wishing to pay by bank transfer should notify us in advance so that we can provide details of the relevant bank account in Cambridge.

An invitation to become a Visiting Scholar is given on the understanding that the Visitor will be entirely self-funded (in accordance with Immigration policy).

Accommodation

Assistance in finding accommodation in Cambridge is available from the University Accommodation Service at www.admin.cam.ac.uk/offices/accommodation. As a guide, expect to pay between £850-£1100 per month for a two or three-bedroom flat, depending on quality and location, with a deposit of one or two months rent being payable at the beginning of the rental period.

Entry to the UK and Work Permits

It is the responsibility of the applicant to ensure that compliance with UK immigration/visa requirements is met. For the most recent information on visas and work permits go to the UK government website: www.ukba.homeoffice.gov.uk/workingintheuk